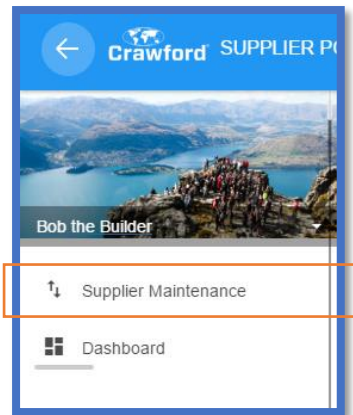


Contact Details and Maintenance

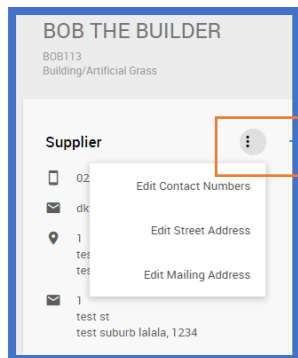
You can update your contact details, add bank account information and become pre-qualified using our H&S forms.

These features are accessed from the Supplier's left-hand menu



Contact Details

You can change contact details by clicking on the ellipse buttons on the page



Health and Safety

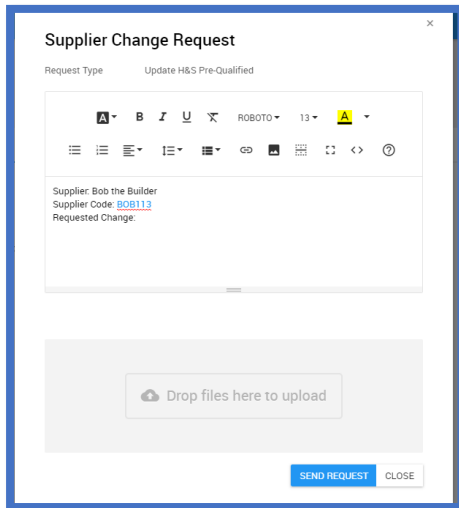
You can download the H&S pre-qualification form and return this via an inbuilt email function.



Basic Information

Email Address	dkvercoe@gmail.com
Web Url	
GST No	
Speciality	
Head Office	No
Status	Active
H&S Pre-Qualified	Yes
Notification Method	Email
Comments	

- Edit Supplier Details
- Download H&S Pre-Qualified Form
- Send H&S Pre-Qualified Request



Supplier Change Request

Request Type: Update H&S Pre-Qualified

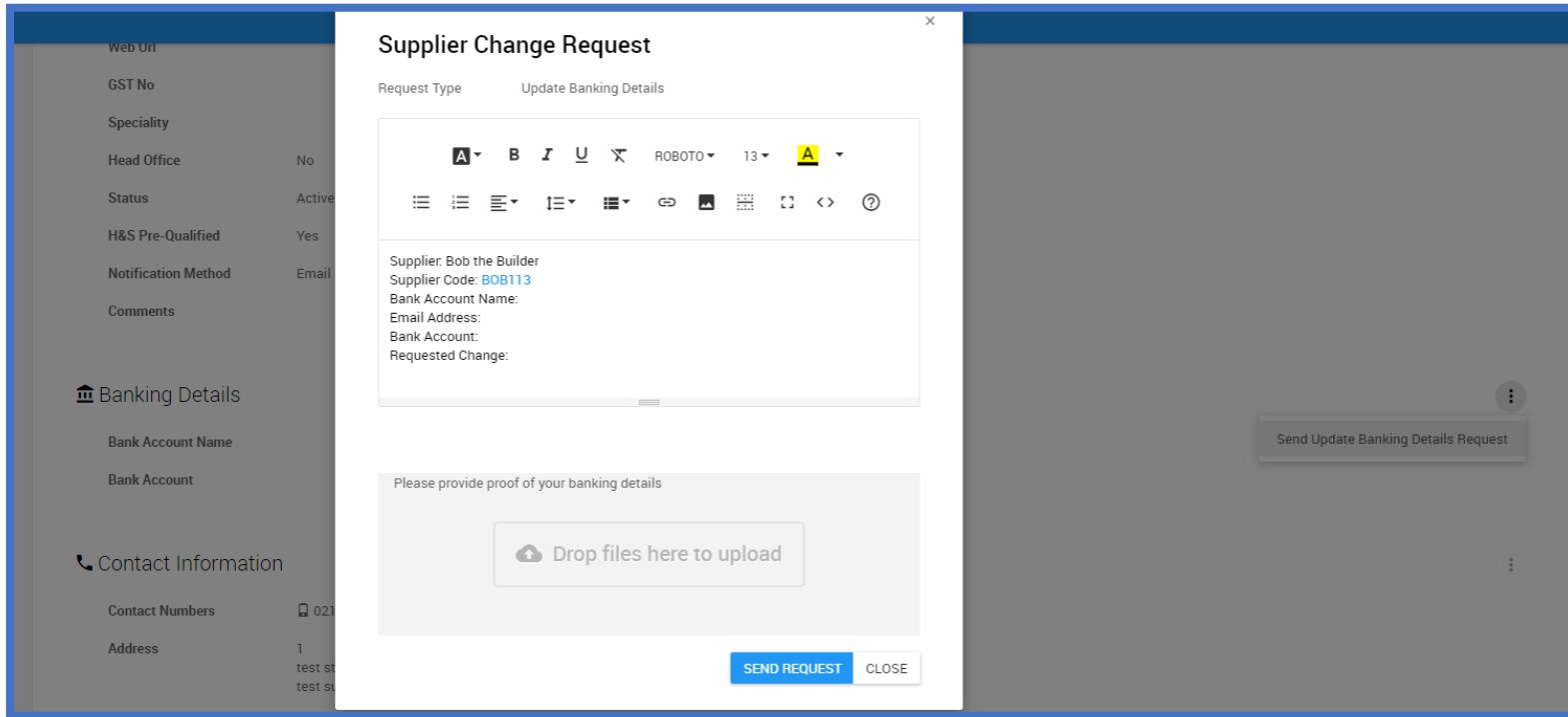
Supplier: Bob the Builder
Supplier Code: BOB113
Requested Change:

Drop files here to upload

SEND REQUEST CLOSE

Banking Details

Like the H&S features, you can upload (or request to change) your banking details.



The screenshot shows a web application interface with a sidebar on the left and a main content area. The sidebar contains a list of menu items: Web Unit, GST No, Speciality, Head Office, Status, H&S Pre-Qualified, Notification Method, Comments, Banking Details (highlighted with a bank icon), Bank Account Name, Bank Account, Contact Information (highlighted with a phone icon), Contact Numbers, and Address. The main content area displays a 'Supplier Change Request' modal window. The modal has a title bar with a close button (X). Below the title, it says 'Request Type' and 'Update Banking Details'. The modal contains a rich text editor with a toolbar (bold, italic, underline, strikethrough, font color, background color, text color, text size, text style, link, unlink, image, video, table, code, help) and a text area. The text area contains the following information: Supplier: Bob the Builder, Supplier Code: BOB113, Bank Account Name:, Email Address:, Bank Account:, and Requested Change:. Below the text area is a section titled 'Please provide proof of your banking details' with a large grey box containing a cloud icon and the text 'Drop files here to upload'. At the bottom of the modal are two buttons: 'SEND REQUEST' and 'CLOSE'. In the background, a 'Send Update Banking Details Request' button is visible on the right side of the main content area.

Supplier Change Request

Request Type: Update Banking Details

Supplier: Bob the Builder
Supplier Code: BOB113
Bank Account Name:
Email Address:
Bank Account:
Requested Change:

Please provide proof of your banking details

Drop files here to upload

SEND REQUEST **CLOSE**

Send Update Banking Details Request